

ITEM 3: To Consider a Request from Safe Voices to Hold a Vigil at Meetinghouse Park on Tuesday, October 1, 2013 at 6:00 p.m. and Install Purple Lights and a Banner during October to Recognize Domestic Violence Awareness Month (Cont.)

time as coordination between the two groups is accomplished, Richard Davis suggested that the Selectmen amend their motion and second and grant this request with the provision that Safe Voices make arrangements with the other party once that request is received.

Andrew Hufnagel moved to amend his motion to include permission for installation of pink lights during the month of October in recognition of Breast Cancer Awareness Month, once that request is received and both parties have determined the coordination of the installations; Jessica Berry seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

ITEM 4: To Consider a Request from the Mt. Blue Area Garden Club to hold its Annual Plant Sale at Meetinghouse Park on Saturday, May 17, 2014 from 7:00 a.m. to noon

Richard Davis explained that this request came via email and the event has also been held in Meetinghouse Park for a number of years.

Dennis Pike moved to approve a request from the Mt. Blue Area Garden Club to hold its annual plant sale at Meetinghouse Park on Saturday, May 17, 2014 from 7:00 a.m. to noon; Jessica Berry seconded.

Joshua Bell asked for and received clarification of the Park Policy relative to businesses.

VOTE AFFIRMATIVE 5 MOTION CARRIED

ITEM 5: To Accept the Best Offer on the Surplus Fire Rescue Squad Truck

Richard Davis reviewed the four offers that were received by the Fire Rescue Department, and its recommendation to award the bid to New Vineyard Fire Department for the amount of \$3,190.

Dennis Pike moved to award the bid for the surplus 1989 Fire Rescue squad truck to the New Vineyard Fire Department for the amount of \$3,190; Andrew Hufnagel seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

ITEM 6: To Accept a Proposal for Website Design Services

Richard Davis reviewed a memo dated June 24, 2013 and supporting data from Planning Assistant Cindy Gelinis, as well as a list of vendors who submitted a proposal, and a comparison sheet of the proposals. Mr. Davis stated that the Committee's recommendation is to accept the proposal of VitaSys of Bellevue, Washington for the amount of \$10,700. He further stated that although theirs is the third lowest bid, the Committee feels its services best fit the needs of the Town. Mr. Davis explained that the only source of funding for this project is through the computer network server account, but that the Assessor has suggested an appropriation from the Property Revaluation Reserve account if the Selectmen so desire. That account presently has a balance in excess of \$80,000. Assessor Mark Caldwell explained the Committee's process in selecting a design service. The Board discussed the funding and timeline to completion. Committee member James House explained why the two lowest bids were not chosen. Town resident Nancy Porter questioned the maintenance of the service and relative costs.

Andrew Hufnagel moved to award the bid for website design services to Vitasys for the amount of \$10,700; Jessica Berry seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

Dennis Pike moved to fund the website design service from the Property Revaluation Reserve; Andrew Hufnagel seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

The Selectmen complimented the Website Committee, in particular Cindy Gelinis.

ITEM 7: To Hear a Report from the Assessor on the Status of the Property Assessment Update Project

Richard Davis reviewed Assessor Mark Caldwell's spreadsheet on the assessment update project, and pointed out that the new values will be ready for commitment in August. Mr. Caldwell was present and reviewed the spreadsheet of information that he had compiled in recent weeks. He noted that as of today the percentage of tax maps reviewed is at 75%. Market versus private sales was discussed, as well as projected increases in assessments. Mr. Davis pointed out that the complicating factor this year is the natural increase in the Town and school budgets, and the reduction in the State Revenue Sharing. Resident Nancy Porter generated a brief discussion regarding procedure to be followed if a taxpayer is dissatisfied with a valuation once the entire process is complete. Mr. Caldwell addressed Mrs. Porter's concerns.

ITEM 8: To Approve the Second Quarter 2013 Sewer Commitment

Richard Davis reminded the Selectmen that a one rate system has been adopted and reviewed that rate.

Jessica Berry moved and Dennis Pike seconded, as Sewer Commissioners, to approve the following rates for the second quarter 2013 Sewer Commitment:

Residential/Rental and Commercial Rate = \$7.285 / 100 cubic feet
Residential/Rental and Commercial Minimum = \$36.43 / 500 cubic feet

VOTE AFFIRMATIVE 5 MOTION CARRIED

The Board signed the Commitment.

ITEM 9: To Review the Draft Business Attraction Brochure

Richard Davis reviewed the draft brochure, as well as discussions that have taken place with Nancy Marshall Communications regarding: possibly hiring a professional photographer; photo locations, scenes and dignitaries; testimonials; a colorized Town seal; and goals and distribution of the brochure. Mr. Davis explained that there is still a large amount of information to be gathered but he wanted the Selectmen to see what has been compiled to date to be sure they are moving in the right direction to achieve the desired product. Mr. Davis thanked Cindy Gelinis for her help with this project. He also urged the Selectmen to contact them with any ideas that they might be able to incorporate into the brochure. A promotional newspaper advertisement insert, and the insertion of a map of the entire Town in the brochure were two suggestions that the Selectmen brought forth and discussed. Authorized initial and potential expenditures were discussed, all of which will be eligible for funding from the Tax Increment Finance (TIF) Reserve account, which presently has an approximate balance of \$175,000. The Board thanked Richard Davis and Cindy Gelinis for all their efforts.

ITEM 10: To Hear an Update on the Whittier Road Erosion Issue

Richard Davis reviewed the Town's agreement with the U.S. Forest Service, the new preliminary design, negotiation efforts regarding reducing the cost of the project relative to the Town's 25% match, timeline for sending out Requests for Proposals, the long term project of developing a comprehensive study of the river, the bid process, and inspection process. Mr. Davis reiterated that the project needs to start between July 15 and September 15, but is dependent upon the weather and water level. He stated that the bank is being checked daily, and estimates that with the loss of bank to date it is presently within thirty (30) feet of the road.

ITEM 12: To Appoint Board and Committee Members (Cont.)

Zoning Board (Cont.):

Andrew Hufnagel moved to re-appoint Joel Chandler and Michael Otley each to a 3-year term and re-appoint Cory Boyker to a 1-year alternate term; Joshua Bell seconded.

Ryan Morgan thanked all those who applied and encouraged residents to fill the numerous vacancies, especially the Budget Committee. He also thanked Linda Grant for her hard work.

ITEM 13: To Approve the Minutes of June 11, 2013

Item 13 was tabled as the June 11, 2013 minutes were not yet available.

ITEM 14: To Discuss Other Business

- A)** Andrew Hufnagel reported that he spoke with Alan Archibald of Archie's, Inc. who has contacted the inspector from the MDEP in reference to his proposal to take over the Town's trash and recycling services. He explained Mr. Archibald's findings, which prompted Mr. Hufnagel to express his curiosity to the media as to why they did not report after the June 11th Selectmen's meeting on Mr. Archibald's proposal. It also generated a discussion regarding the research and process of this service and its potential savings to the Town. Ryan Morgan asked Mr. Hufnagel and Mr. Davis to work together to gather all of the information available for the Selectmen to review. Mr. Davis suggested that he reactivate the dormant Recycling Committee. He encouraged applicants for this Committee as there are presently only a few members.
- B)** Stephan Bunker apologized for the interruption in the meeting earlier when his fire rescue pager went off.
- C)** Dennis Pike reminded everyone of the upcoming 4th of July parade at 10:00 A.M. and wished everyone a happy, patriotic and safe holiday.
- D)** Joshua Bell generated a brief discussion regarding the State's attempt to reduce each municipality's Local Road Assistance and the impact it will have on other Town services.
- E)** Dennis Pike pointed out that gas was seven cents higher in Lewiston compared to Farmington today.

